

**City of Roswell**  
**Ambulance Administrative Oversight Committee**

**Minutes**

Fire Department Conference Room

April 19, 2016 1:00 p.m.

Members Present: Mike Mathews, Chris Archuleta, Devin Graham, Angelo Gurule, Rick Ross  
for Roswell regional

Members Absent: Art Sandoval, Dr. Tom Wulf

Others present: Councilor Caleb Grant, Eric Mann

1. **Call to Order**

The meeting was called to order by Mike Mathews at 1:07 p.m.

2. **Approval of Minutes**

Devin Graham moved to approve the October 20, 2015 minutes and the January 26 ,2016 minutes. Angelo Gurule was the second. A voice vote was unanimous and the motion carried.

3. **Superior Report**

\*Mr. Archuleta handed out and explained the Summary Responses Operations Data Report. Collection rates and responses were discussed. Along with a request for service and total transports report from 2008 thru 2015.

4. **Information Items**

- \* Discussed staffing issues, transfers, training, hiring and retention.
- \* Update on office building and purchase of property on Deming.
- \* Discussed transports from hospital to other facilities.
- \* Current three 911 units, two transfer units and one on call unit.

Meeting Adjourned at 1:36 p.m.

Next meeting will be July 19, 2016 at 1:00 p.m. Fire Station 1.